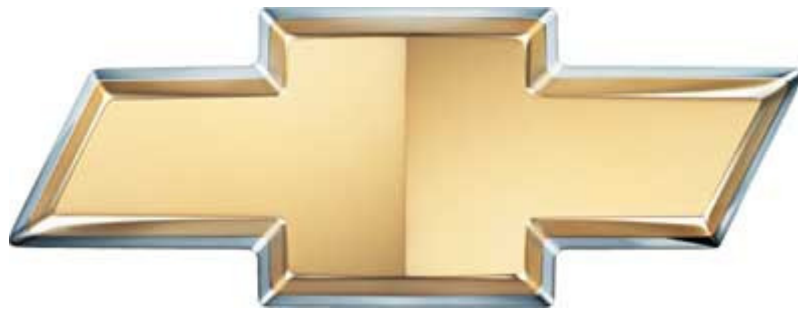




CONSTITUTION OF THE
CHEVROLET PERFORMANCE ASSOCIATION OF SA INC
ESTABLISHED 1992

ISSUE 04

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CONTENTS		
Chapter	Definition	Page
1.00	NAME	3
2.00	DEFINITIONS	3
3.00	OBJECTIVES	3
4.00	FUNCTIONS	3
5.00	AFFILIATIONS	4
6.00	STRUCTURE OF CPA AND VOTING RIGHTS	4
7.00	POWERS OF COMMITTEE	5
8.00	APPOINTMENT OF OFFICE BEARERS OF CPA	5
9.00	QUORUM	5
10.00	DUTIES OF CPA OFFICE BEARERS	5
11.00	ELECTIONS	6
12.00	FEES	6
13.00	AMENDMENTS TO THE CONSTITUTION	6
14.00	REPRIMANDS AND EXPULSION FROM CPA	6
15.00	FUNDS AND ACCOUNTS	6
16.00	DISSOLUTION	7
17.00	LIFE MEMBERSHIP	7

Revision Table			
Issue	Date	Description	Author
01	Sep 1992	Initial Release	G Gilbert
02	June 1995	Changes	G Thomas
03	June 2004	8.03 was "Minimum 2 years membership" 11.03/11.05 Added 17.00 "Life Membership" added	G Gilbert
04	June 2007	6.12/6.13 Changed 6.17 Added 15.07 Added 16.01 Changed 17.12 Added	G Gilbert

1.00**NAME**

CHEVROLET PERFORMANCE ASSOCIATION OF SOUTH AUSTRALIA INCORPORATED

2.00**DEFINITIONS**

- 2.01 Titles, names & abbreviations used in this constitution shall be defined as follows unless the context implies otherwise, words suggesting the singular shall include the plural & vice versa. Words suggesting masculine shall include the female gender.
- 2.02 "CHEVROLET PERFORMANCE ASSOCIATION OF SOUTH AUSTRALIA INCORPORATED" here after shall be referred to as CPA.
- 2.03 "Club": A group of not less than six (6) persons representing a common automotive interest in Chevrolets that are modified, unrestored or restored.
- 2.04 "Individual": An individual person applying to be a member of the CPA.
- 2.05 "quorum": Is the minimum number of members required to pass a motion at any meeting or the minimum number of members required to constitute a meeting.
- 2.06 "Chevrolet Performance" is any Chevrolet manufactured body and powered vehicle, being of either Left or Right Hand Drive, Unrestored, Historic or Modified condition.
- 2.07 "CPA Executive Committee" shall comprise of:
- A President
 - B Vice President
 - C Secretary
 - D Treasurer
 - E Public Relations Officer
- 2.08 "CPA Committee" shall comprise of:
- A President
 - B Vice President
 - C Secretary
 - D Treasurer
 - E Public Relations Officer
 - F Newsletter Editor
 - G Any other position as deemed necessary
- 2.09 "Steering Committee" shall comprise of Senior Members of CPA as appointed by the President to advise him on any specific subjects.
- 2.10 "Club Delegate" is the elected representative of the said Club and has that Clubs vote at all Delegates meetings.
- 2.11 "Individual Delegate" is an individual Member elected by Members to represent them at Delegates meetings.

3.00**OBJECTIVES**

- 3.01 The aim of CPA is to promote and foster the interest of Chevrolet vehicles in South Australia. Also to represent Left and Right Hand Drive, Unrestored, Restored, Historic and Modified vehicles in South Australia to any relevant authority.
- 3.02 To advise in building, rebuilding, modification and restoration of members vehicles.
- 3.03 To promote events and activities with the aim of raising sufficient revenue to finance the services being offered by the CPA.
- 3.04 To protect Members in the club from harmful exploitation and unfair or dishonest promotion, victimisation or the like.
- 3.05 To liaise with Government bodies on a State and National level when necessary for the advancement of the Chevrolet automobile.
- 3.06 To promote ownership of Chevrolet manufactured vehicles.

4.00**FUNCTIONS**

- 4.01 To manage the day to day affairs of the club.
- 4.02 To be responsible for the keeping of all CPA bank Accounts.

- 4.03 To process all full, associate and Subscriber Memberships of the Club.
- 4.04 To produce a newsletter, annual reports of Memberships, Finances and Activities to all Members.
- 4.05 To be responsible for the keeping of records of all Left Hand Drive and Historic registrations. To update Members with changes to the law regarding the above registrations.

5.00 AFFILIATION

- 5.01 CPA may affiliate with any State, National or International body as deemed necessary.
- 5.02 Clubs may affiliate with the CPA providing they agree to be governed by the constitution of the CPA.
- 5.03 Individuals may affiliate with the CPA providing they agree to be governed by the constitution of the CPA.

6.00 STRUCTURE OF CPA AND VOTING RIGHTS

- 6.01
 - A President
 - B Vice President
 - C Secretary
 - D Treasurer
 - E Public Relations Officer
 - F Newsletter Editor
 - G Steering Committee
 - H Any other position deemed necessary
 - I Club Delegates
 - J Individual Delegates
 - K Full Club Members
 - L Associate Members
 - M Individual Members
 - N Subscriber Members
 - O Life Member
- 6.02 Committee Meeting
 - A President = Casting vote only
 - B-H One vote per Member
 - I-J One vote per Member
 - O One vote per member
- 6.03 General Meetings
 - A President = Casting vote only
 - B-M One vote per Member
 - N Subscriber Members = NO voting rights
 - O One vote per member
- 6.04 Annual General Meeting (AGM)
 - A-M All Members = One vote per Member
 - L Associate Members = NO voting rights
 - N Subscriber Members = NO voting rights
 - O One vote per member
- 6.05 Executive Committee shall consist of no less than five (5) Members. This does not preclude them from holding any other position F through to I. Executive Committee can hold Delegate positions I-J.
- 6.06 Clubs that do not present a delegate at three consecutive meetings may forfeit their right to vote at subsequent meetings. Clubs not based in Adelaide are exempt from this ruling.
- 6.07 The club shall consist of no less than six affiliated Members representing a common Chevrolet interest which comprises of no less than:
 - A. An Executive Committee of President, Vice President, Secretary, Treasurer and Public Relations Officer.
 - B. A Written constitution stating Club Regulations and handling of accounts.
 - C. A Bank account opened in the name of the club CPA.
- 6.08 If the club membership falls below six affiliated Members, those remaining shall assume Individual Member status and shall lose Club Voting rights at Delegates meeting.
- 6.09 Associate and Subscriber Membership are at the sole discretion of the Executive Committee. Maximum allowed is ten (10) Members.

- 6.10 Full Member by definition must own a Chevrolet manufactured body and powered vehicle, being of either right or left hand drive, Unrestored, Historic or Modified condition. Full Member status will be granted to the partner of a full Member. Must be financial at time of voting.
- 6.11 "CPA Executive Committee" at their sole discretion may grant a Subscriber Member "FULL" Membership status after a minimum three year continuous membership. This Subscriber "FULL" membership status shall be deemed "ASSOCIATE" membership. The "Associate" Member must own an American GM manufactured vehicle to qualify.
- 6.12 Associate Members shall be denoted on membership forms with an "A" after membership number eg 4A. Associate member by definition is a Member who has been a Subscriber member for a minimum of three years or a "Full" Member who has sold his Chevrolet vehicle and purchased an American GM manufactured vehicle and has been granted "Associate" status by CPA Executive Committee. "Associate" Members have voting rights and may stand for office in the CPA. "Associate" Members vehicles can not be displayed on the oval at Super Chevy Sunday. Associate members cannot be issued with "Historic Vehicle Scheme" unless the vehicle has been issued during "Full Member" status.
- 6.13 Subscriber Members shall be denoted on membership forms with an "S" after membership number eg 4S. Subscriber Member by definition is a Member who is interested in Chevrolet vehicles and may wish to purchase one in the future or owns an American GM manufactured vehicle and has not qualified for "Associate" status. Subscriber Members have no voting rights and can not hold office in CPA. Subscriber Members vehicles can not be displayed on the oval at Super Chevy Sunday. Subscriber members cannot be issued with the "Historic Vehicle Scheme"
- 6.15 Life Members shall be denoted on membership forms with an "L" after membership number eg 4L. Life Members by definition must have been voted in as per clause 17.00 Life Membership. Full Member status will be granted to the partner of a full Member.
- 6.16 President / Vice president have to complete minimum 18 months service in the position to qualify for inclusion to the President / Vice President Roll Board.

7.00 POWERS OF COMMITTEE

- 7.01 The Executive Committee shall have the power to make, repeal and amend any by-laws for the improved management and control of the club which shall not be inconsistent with this constitution, and shall have the power to invite any other person to attend committee meetings who may be of assistance to them in a professional and skilled manner for his or her advice and guidance thereon, provided that such person shall not be entitled to have a vote upon the committee.
- 7.02 The Executive Committee shall have the power to call a "Special General Meeting" at any time outside of the Annual General Meeting to decide club matters as deemed fit. Voting Rights will be as per clause **6.00 STRUCTURE AND VOTING RIGHTS**. The committee must give members ONE month notice and is to be gazetted in the Club Magazine.

8.00 APPOINTMENT OF OFFICE BEARERS OF CPA

- 8.01 The CPA Executive Committee A through E shall be elected by majority vote at an Annual General Meeting or a General Meeting called for such a purpose.
- 8.02 The CPA General committee F through H shall be elected by majority vote at an Annual General Meeting or Delegates Meeting.
- 8.03 Committee positions can only be held by members who have had one year continuous membership. Steering Committee positions are appointed by the President at his discretion.
- 8.04 Any casual vacancy on the committee may be filled by the committee and any member so chosen shall retire at the following AGM but shall be eligible to become a candidate for election to the committee at such AGM.

9.00 QUORUM

- 9.01 A majority of CPA Committee plus a majority of Delegates present at any meeting shall constitute a quorum.

10.00 DUTIES OF CPA OFFICE BEARERS

- 10.01 As listed in articles 4.00 and 15.00.
- 10.02 A minimum of seven committee meetings shall be held over the period of office and all committee members to be present or position of members may become null and void.

- 10.03 A minimum of 3 committee meetings consecutively are to be attended by Office Bearers and a notice to the committee of non attendance prior meeting.
A committee member failing to adhere will be notified by writing and asked for reasons of absence.
Special consideration will be given to extending circumstances as deemed fit by the Executive Committee.

11.00 ELECTIONS

- 11.01 All CPA committee positions are to be held for a period of two years.
- 11.02 All CPA committee positions are to become vacant at the bi annual AGM on odd years.
- 11.03 Nominations are accepted in writing or agreement of both parties and are to be in accordance with section 8 "Appointment of Office Bearers". All nominations are to be seconded by a financial Member.
- 11.04 Elections for the position of "President" are to be by a majority vote by secret ballot and all other positions by show of hands at any said meeting unless otherwise noted in the minutes of that meeting.
- 11.05 Nominations for the position for "President" must forward a resume to the existing Executive committee **FIVE** weeks prior to the Annual General meeting and be published in the newsletter one month prior.
All other positions may forward a resume if deemed necessary by the Executive Committee.
- 11.06 Members must be financial to be able to vote for positions.

12.00 FEES

- 12.01 All fees will be determined by the CPA committee and voted on at a General Meeting.

13.00 AMENDMENTS TO THE CONSTITUTION

- 13.01 All amendments must be presented to the Executive Committee not less than two months before an AGM and must be published in the newsletter that is sent to all Members one month prior to the AGM.
- 13.02 A majority vote at the AGM will amend the constitution and an amended copy of the constitution must be available for Members no more than two months after the AGM.
- 13.03 In special circumstances the Executive committee may call a "Special General Meeting", Guidelines for amendments are the same as for the Annual General meeting.

14.00 REPRIMANDS AND EXPULSION FROM CPA

- 14.01 Members or Clubs may be expelled or suspended from the CPA for breaches of the rules of the association or for conduct which brings the Club in to disrepute as deemed by the Executive Committee without giving reason.

15.00 FUNDS AND ACCOUNTS

- 15.01 All accounts are to be paid by cheque upon receiving receipts and invoices.
- 15.02 No two Members of the same family or household can be signatories of any account which has any CPA affiliation.
- 15.03 The financial period is to coincide with the terms of the AGM.
- 15.04 A maximum of four signatories to any CPA affiliated account and only Executive Committee Members can be signatories to any CPA affiliated account.
- 15.05 A Treasurers report on the Club's financial position must be presented at each Club meeting and a report is to be recorded by the secretary in the minutes of each meeting.
- 15.06 Any Club "Savings Planner" accounts and spenditure are to be decided by the club under the "Special General Meeting or Annual General Meeting" guidelines and a majority vote of 2/3 financial members as per "Voting rights"
- 15.07 Non-Profit Clause
"The assets and income of the organisation shall be applied solely in furtherance of its above- mentioned objects and no portion shall be distributed directly or indirectly to the members of the organisation except as bona fide compensation for services rendered or expenses incurred on behalf of the organisation."

16.00 DISSOLUTION

CPA may be dissolved upon a three quarter vote of the quorum voting in favour of dissolution. All funds and assets of CPA on hand shall after payment of all expenses and liabilities be handed over to an organisation (s) to be determined by the Delegates on or before the time of dissolution and not carried on for the profit or gain of its individual members.”

17.00 LIFE MEMBERSHIP

Life membership is the highest honor bestowed by the club upon a member and spouse/partner in recognition of distinguished service to the CPA of SA.

- 17.01 Nominations for Life Membership can only be proposed by a current financial member who has been a financial member for the preceding 2 (two) years.
- 17.02 Nominations are to be made in writing and forwarded in confidence to the Executive Committee for consideration.
- 17.03 A current financial member may be considered for Life Membership after a minimum of 10 (ten) years continuous service to the club. However 10 (ten) years served will not result in automatic consideration for Life Membership.
- 17.04 The following guidelines should be taken into account when considering a nomination for Life Membership;
 - 17.04.1 The duration of service and the level of commitment to The Chevrolet Performance Association of SA
 - 17.04.2 The level of commitment to the Chevrolet Performance Association of SA must be outstanding and have gone beyond reasonable participation during and outside of normal duties as a General Member.
 - 17.04.3 To be considered for Life Membership a candidate's dedication to The Chevrolet Performance Association of SA must have been beyond reproach;
 - 17.04.4 Achievements in the name of The Chevrolet Performance Association of SA will be taken into account; however personal achievements in showing or personal benefits will not be taken into consideration.
- 17.05 In extreme circumstances, consideration may be given to a candidate who does not meet these guidelines for Life Membership as so determined by the committee.
- 17.06 Only 1 (one) Life membership may be granted in any one calendar year, this does not mean a life membership will be granted each year.
- 17.07 Two thirds (2/3) of the Executive Committee must agree on the granting of any nomination put forward.
- 17.08 Life Members are not required to pay membership fees.
- 17.09 The committee may determine to introduce or withdraw the option of Life Membership at any time by 2/3 vote.
- 17.10 Upon acceptance of the committee, the nomination is to be notified and asked if he/she is prepared to accept the award.
- 17.11 The award is to be announced and presented at the opening of the Annual General Meeting.
- 17.12 Upon acceptance of “Life Membership” to the CPA, the members name may be posted on the “Life Membership” Roll Board.